

CERN Games Club, Statutes and Constitution.

1. Purpose of this document

1.1. To define the CERN Games Club (the Club) and set out its statutes and rules

2. Formation of the Club

2.1. The Club was formed in 1965, as an incorporate body conforming to articles 60 and 61 of Swiss civil code, and all appropriate French laws

2.2. In May 2010 the Club was ratified within the framework of the CERN Staff Association (**CSA**) and CERN Clubs Committee (**CCC**)

3. Mandate and mission of the Club

3.1. To support and promote games played at and around CERN

3.2. To bring together those who like to play games who are associated to CERN or based within the neighbouring regions

3.3. The Club is a non-religious, non-profit-making, and non-political society

3.4. The registered office of the Club is the same as that of CERN

4. Membership

4.1. Anyone may become a member of the Club

4.2. An active membership list will be compiled before/during any Annual General Meeting (**AGM**)

4.3. An active membership list may be compiled on request at any time; by the secretary and/or the committee, or by petition of at least 10 members

5. Responsibility

5.1. All active members of the Club are considered equal

5.2. Members are responsible for their own belongings, safety and behaviour

5.3. The Club is in no way responsible for damage caused by members to third parties

5.4. When participating in tournaments or events as representatives of the Club, participants recognise they also represent CERN

6. Finances

6.1. All property and monies of the Club are owned in equal part by all active members

6.2. Raising money for expenses will be organised by the Treasurer amongst the members in a voluntary, fair, and transparent manner

- 6.3. Individuals and groups may raise money as they see fit to finance activities in which they are involved or purchase equipment they will use. They are then at liberty, under no obligation, to donate any equipment or funds to the Club as a whole
- 6.4. Shared monies and properties will be used to benefit the Club as a whole. They may also be spent on smaller activities or smaller groups, at the discretion of the committee, or if necessary as decided at a General Meeting
- 6.5. Membership of the Club is free of charge

7. Committee

- 7.1. There will be three committee members: President, Secretary and Treasurer
- 7.2. The committee members must be active members of the Club
- 7.3. The committee members will be elected into office, at every **AGM**, individuals may be re-elected ad infinitum
- 7.4. The president must be a member of CERN staff
- 7.5. Committee members are not special, aside from having additional responsibility
- 7.6. The committee as a whole has the following responsibilities:
 - 7.6.1. Facilitate the smooth running of the Club
 - 7.6.2. Ensure the Club conforms to this document and all relevant statutes and laws
- 7.7. The committee members should ensure the following responsibilities are met, although they may be delegated by them to other active members at any time:

7.7.1. President:

- 7.7.1.1. That the Club is represented at **CSA/CCC** General Meetings
- 7.7.1.2. That an **AGM** is called (annually)
- 7.7.1.3. That any intermediate General Meetings are called, as required
- 7.7.1.4. That the Club is adequately publicised about CERN

7.7.2. Secretary:

- 7.7.2.1. That all General Meetings of the Club have an agenda, are well-organised and correctly minuted
- 7.7.2.2. That any information is disseminated through the Club equally
- 7.7.2.3. That an active membership list is compiled as required
- 7.7.2.4. That an annual report is compiled submitted to the **CSA/CCC**
- 7.7.2.5. That issues within the Club are addressed at a General Meeting
- 7.7.2.6. That any forum for internal communication is well-maintained
- 7.7.2.7. That any necessary communications with other individuals, groups or corporations are well documented and produced in a timely fashion

7.7.3. Treasurer:

7.7.3.1. That all financial statues (Article 6) are adhered to

7.7.3.2. That any equipment owned by the Club is maintained, increased or improved, as required

7.7.3.3. That the Club conforms to all financial regulations applicable to an incorporate body

7.8. No member may hold more than one position on the committee simultaneously

7.9. Should a committee member cease to be an active member of the Club, they should step down well in advance of this occurrence

8. General Meetings

8.1. A General Meeting is the forum for discussion and agreement on all relevant issues which affect the running of the society, the status of the society and the statutes

8.2. A General Meeting may be called at any time:

8.2.1. By the president and/or the committee

8.2.2. On request of at least 50% of the active members

8.3. A General Meeting **must** be called:

8.3.1. If any of the committee wish to step down, or have ceased to become active members of the Club

8.3.2. If there are financial or constitutional issues which need to be discussed

8.3.3. At least once per year

8.4. Organisation of a General Meeting

8.4.1. A General Meeting is open to all members

8.4.2. General Meetings should be held at CERN

8.4.3. A General Meeting must be announced at least 10 days in advance

8.4.4. Motions for the agenda can be submitted to the committee at any time

8.4.5. The date of a General Meeting should be chosen to accommodate the greatest number of active members

8.4.6. A General Meeting is considered quorate if there are at least 6 members present, or at least 10% of the active members (whichever is higher)

8.4.7. Any inquorate meeting should be re-arranged if possible, otherwise any decisions may be taken at a minuted meeting of the committee

8.4.8. The General Meeting should be chaired by the President, unless that would introduce an unfair bias in the proceedings of the meeting, at which case it may be chaired by any unbiased member of the Club, or a **CSA/CCC** representative

8.5. Elections, decisions and votes

8.5.1. Elections, decisions and votes will be conducted in a fair manner agreed at each meeting, most likely by a show of hands

8.5.2. Candidates for election should not be in the room during the vote

8.6. Annual General Meeting

8.6.1. A General Meeting at which all committee members are elected should be held annually

8.6.2. This special meeting will be referred to as the Annual General Meeting (**AGM**)

8.6.3. An active membership list should be compiled before/during each **AGM**

9. Statutes

9.1. Modifications to these statutes need to be proposed and accepted at a General Meeting, subsequently they must be submitted to the **CSA/CCC** for approval

10. Dissolution

10.1. The Club will be disbanded and dissolved if there are less than 3 active members, and/or no active members who are CERN staff

10.2. Upon dissolution all property and monies should be returned to the **CSA/CCC**